

- n) be alert to the medical needs of children with medical conditions.
- o) operate robust health & safety procedures.
- p) ensure that School premises are as secure as practicably possible.
- q) ensure that School premises are designed to reduce the opportunity for inappropriate behaviour e.g. through the use of glass partitions, so that relations with pupils are conducted openly.
- r) operate clear and supportive policies on drugs, alcohol and substance misuse.
- s) deal with any other safeguarding issues which may be specific to individual children in our School.
- t) have regard to guidance issued by the Secretary of State for Education (DfE) in accordance with section 157 of the Education Act 2002 and associated regulations, the main sources of guidance currently being: Safeguarding Children and Safer Recruitment in Education (2006). What to Do If You're Worried a Child Is Being Abused (2006), Working Together to Safeguard Children (2013) and Dealing with Allegations of Abuse against Teachers and Other Staff.
- u) undertake an annual review of the school's policies and procedures relating to safeguarding, and how they have been carried out.

6. Every complaint or suspicion of abuse from within or outside the School will be taken seriously and, as set out in this policy, will be referred to an external authority such as the Local Authority Designated Officer (LADO), the social services department of the local authority (SSD), the child protection unit of the police (CPU) or the NSPCC. In each case, the matter will be referred to the LADO, Ruth Lacey DPA or The Child Protection Advisor (020 8825 8000). This includes allegations of historic abuse. In the case of those working in the school, the guidance in Dealing with Allegations of Abuse against Teachers and Other Staff will be followed. The school will report to the Local Authority Designated Officer (LADO) within one working day all cases where it is alleged that a person who works with children has:

- behaved in a way that has harmed a child, or may have harmed a child;
- possibly committed a criminal offence against or related to a child; or
- behaved towards a child or children in a way that indicates s/he is unsuitable to work with children.

7. The Governors support the raising of awareness and training in safeguarding across the whole community of School, Abbey and Parish, with formal contact between the safeguarding officers.

Roles and Responsibilities

8. The Designated Teacher for Child Protection