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West
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Regional
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WEST GLAMORGAN SAFEGUARDING BOARD

EXPLOITATION GROUP MEETING

Committee Room 1 & 2, Port Talbot Civic Centre

24th of June 2019

9:30am – 12.00 pm

Attendance:

Chris Frey-Davies(Chair)	CFD	NPTCBC
Kelly Shannon	KS	Swansea County Council
Justine Davies (Minutes)	JD	WGSB
Rachel Dixon	RD	NPTCBC
Sarah-Jane Davies	SJD	South Wales Police
Alison Mathias	AM	Swansea City Council
Louise Kinsey	LK	Barnardo's
Gavin Evans	GE	Swansea County council
Sian Jones	SJ2	NPTC Group
Rebecca Shepherd	RS	WGSB
Corrine Fry	CF	Neath Port Talbot Council

Apologies:

Damian Rees	Swansea CBC
Sam Jones	Neath Port Talbot Council
Clare Jackson	Swansea Bay Health Board
Anne Pitman	Gower College
Ruth Griffiths	Neath Port Talbot Council
Claire Short	The Lucy Faithful foundation
Stephen Evans	South Wales Police
Jay McCabe	YOS
Lisa Collins	Swansea CBC

1. Introductions and Apologies

Introductions were made and apologies noted.

2. Notes from last meeting and Action Register

All attendees agreed that the notes were an accurate record and a true reflection on the last meeting.

Following Actions were addressed:

43: RD explained that there has been poor take up on the First Responder Training –

Action: RD to add first responder training to CSMG agenda/ RD to look at who attended the first responder training and to look at another further training dates.

44- NRM attendance - **RD / KS to Action.**

45- Riaz to report on NRM referral 6 monthly- **BMU to Action**

46-KS to send contact details for ICTA training to RD – **RD to discuss with the JSTG**

48- CFD highlighted that there is a meeting on the 28th of June to look at developing an escalating concern procedure for Children’s Care Homes. **Next steps- CIW to meet after initial meeting.**

Actions Closed: 45/50/52/53/54/55/56

3. Exploitation Headline Data

KS highlighted that there is no dropdown box under type of Exploitation.

Action: JD to check Data sheet to include drop down bar under type of Exploitation. Re-send to Kelly Shannon / Julie Palmer and police.

KS highlighted that we need to consider how far back we are going from

Action: JD to include another column in the data sheet: Date of First Missing episode

KS highlighted that it would be useful to receive a notification from Hillside when children are on CSE protocol before coming in

Action: KS to email CFD regarding when young people leave hillside – where there is a plan to Transition into Swansea a notification is sent to Swansea front door LA.

KS highlighted that there are lots of homes opening up in Swansea and the LA aren’t aware of them

CFD highlighted that there is work needed to gather an understanding of what homes are in our areas.

Action: CFD to share the escalating concern policy with the group once completed.

KS highlighted that the column – previous concerns should be a narrative and not a yes or no answer.

Action: JD to amend previous concerns column to include a narrative not a yes or no answer.

KS highlighted that an extra box is needed to include– have they been on the protocol before, and when.

Action: JD to add another column to include: have they been on the protocol before, and when.

Action: JD to add to Data sheet- number of family group conferences held

Discussion around being smarter with the Data we collate, as missing is different to unauthorised absences.

The group highlighted that Data from Sexual Health clinic is difficult to get, it would be useful for a rep to attend CSE Strat meeting or provide a report on sexual Health Clinic involvement.

Action: CJ to contact sexual health clinic, ask if they are able to attend CSE Start meetings or to provide a report of sexual health clinic involvement.

CFD highlighted that it would be useful to include the postcode of the incident to help identify if there is trends within the location.

Lk noted that it would also be useful to identify where the incident was reported as well as where they are found.

AM highlighted that the themes need to be addressed once the data is collated.

Action: JD to send collated Data sheets to group. Group to address the themes in readiness to discuss at the next meeting.

The group highlighted that Data sets are needed from Education.

Action: CF to speak to Sam Jones and Sian Jones regarding data from education needed.

CFD highlighted that the Data needs to be all on one spreadsheet

Action: JD to merge neath and Swansea Data to include on one sheet

Location of incident needs to be included on the spreadsheet

Action: JD to add location of incident to the spreadsheet and where they are from column

Action: JD to include within the Data another column – Return home interview

The group highlighted that Wrexham, Cardiff and Police from other forces have strategy meeting in one day.

Action: KS and AM will be visiting Wrexham on the 25th of June, and will feedback at the next meeting around Wrexham's Practice model for strategy meetings

The group highlighted that NRM may need to be split into two sections, one for Adults and one for Children, and that all NRM for children need and ICTA

Action: JD to send Data sheet to Ali Davies, and Jay McNab to identify what Data can be collated in order to capture the young people subject to YOT and reasoning why.

All panel members highlighted that the spreadsheet needs to be sent once alterations have been made. Agreement for the data to be sent back to BMU by mid-july and sent back out by end of July prior to meeting so that attendees have an opportunity to identify the themes and address these at the August meeting.

Action: JD amend Data spreadsheet and send Data sheet out to group ASAP

Action: Attendees to send Data back to JD by mid-July

Action: Attendees to identify Data Themes and address this at the next meeting.

4. Exploitation Policy

CFD highlighted that the paragraphs needs to be labelled by number as this is easier to identify when discussing.

Action: SJ to number paragraphs within the Exploitation Policy.

CFD highlighted that DR is looking at a RAG system which has been developed by Kensington and Chelsea.

Action: DR to link with Better future to clarify issues with SERAF and other tools going forward.

The group highlighted that the document layout doesn't flow

Action: SJ to look at the layout of the document to see if the flow could be better

The group highlighted that an exploitation leaflet needs to be designed

Action: SJD to send example of good leaflet on exploitation to RD

Action: RD to raise at JSTG that a leaflet is needed around Exploitation

Action: The group were asked to send any amendments to SJ with track changed by mid-July in readiness to be discussed at the next meeting in August.

The group highlighted that a guidance sheet is needed regarding filling in the SERAF risk assessment narrative at the back , this doesn't get filled in correctly – we need to look at referrals and what we will be accepting going forward.

5. TOR

This will be reviewed every 6 months.

6. Exploitation Train the Trainer

RD updated the group on the progress of the Exploitation training and highlighted that there will be an official launch of the training in the autumn.

7. AOB

The group highlighted on Advocacy and noted that it's important that all CSE cases have an opportunity to meet with an advocate.

Action: SJ to link with commissioning , Swansea and neath independent visitors to look at the local arrangements for Advocacy

The group agreed that it would be a good opportunity to look at good practices within their agency and feed that back to this meeting.

The group agreed to look at case studies evaluate what went well and what didn't.

End of meeting