

Serious incident at Knowl View School

Report of the Acting Chief Education Officer

1 On Friday 21st September 1990 the acting Deputy Head, Mr. Hutchinson contacted Mr. Williams AEO (Special Education) to report a serious incident at the school. Mr. Williams visited the school the same day to hear an outline of the incident (as far as the facts were then known) and arranged for further meetings to take place with appropriate staff at the school on the following Monday (24.9.90). He also urged that the parents of the pupils involved should be contacted forthwith.

2 On Monday 24th September meetings were held at the school as follows :

9.30 a.m. Present :	Mr. B. Andrews	Acting Headteacher
	Mr. G. Hutchinson	Acting Deputy Headteacher
	Ms M. Simpson	Adviser
	Mr.B. Williams	AEO (Special Education)
	Mr. D. Eaton	Residential Child Care Officer (for part of meeting)

4.45 p.m. Present :	Mr. G. Hutchinson
	Mr. D. Eaton
	Ms M. Simpson
	Mr. B. Williams

3 On the same day the police interviewed those involved in the incidents. Efforts to contact the parents in advance of the interviews had proved unsuccessful but they were informed that evening.

4 The school had previously contacted the police and the probationary service (see below).

5 In light of the information provided at these meetings, the Acting Chief Education Officer, Ms D. Cavanagh discussed the situation with the Chair of Governors, Mr. M.W. Ingoe. With his agreement she requested the Chief Adviser and the AEO (Special Education) to hold further meetings with staff with the purpose of :

- a) ~~establishing the facts of the incident~~
- b) establishing what actions had been taken to deal with the incident
- c) establishing what procedures were in place which would prevent a recurrence of such an incident.

6 Ms M. Simpson, who would otherwise have undertaken these discussions on behalf of the Chief Adviser, was unfortunately in hospital.

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