

Notes of a meeting held at 2.00 p.m. on Friday 11th October 1991 in the
Director's Office

Present:

Mrs. D.L.Cavanagh	Director of Education
Mr. S. Bradshaw	Headteacher, Knowl View School
Mrs. C. Crewe	Senior Education Welfare Officer
Mr. D.L. Edmonds	Senior Educational Psychologist
Mr. Z.R. Flammer	Acting Principal Educational Psychologist
Mr. S. Hodge	Chief Adviser
Ms M. Simpson	General Adviser
Mrs. S.B. Holt	Senior Admin. Officer (Pupil Services)

Mrs. Cavanagh

- 1) informed those present that Mrs. Mellor had sent her apologies as she was unable to attend the meeting
- 2) asked if the notes of the meeting held on 12th September 1991 were acceptable as an accurate record of that meeting.

It was agreed that the item headed "Implications of the Children Act" (Page 3) should readAssistant Director for Child Care (Social Services).

Matters arising

Mr. Bradshaw indicated that Mrs. Mellor had been unable to interview pupil [redacted] and staff member BA but this had not held up the completion of her report.

Mrs. Cavanagh confirmed that Mrs. Mellor's report would be presented to members of the group before general circulation.

Mr. Bradshaw advised the group that external locks had been changed and that, for security purposes, there had been a review of keyholders. Additionally he reported that he had arranged a meeting with Jane Held, Assistant Director for Child Care (Social Services).

Mrs. Cavanagh had spoken to Mr. Shipp about taking out an Injunction against RH and it was acknowledged that should the situation become problematical in the future, then action would be necessary.

The following papers were then circulated :

- 1) Feedback from Her Majesty's Inspectors on their two day visit to Knowl View School, 3rd and 4th October 1991 - Mr. S. Bradshaw.
- 2) Admission Procedures, Knowl View School - Discussion Paper, Mr. Z.R. Flammer.