

Nottinghamshire Harmful Sexual Behaviour (HSB) Process

Terms of Reference

January 2018

On behalf of the NSCB, agencies are collaborating in a panel based project to provide a specialist service to children and young people who have engaged in abusive harmful sexual behaviour (HSB).

The service consists of a team of multi-agency practitioners who have received relevant training and have experience regarding the issues surrounding HSB.

In general terms, the purpose of the Panel is to act as a conference based advisory group, thus provides a source of knowledge, expertise and support for the operational teams.

Membership:

- Child Protection Co-Ordinator with the HSB lead (AMF and AB alternating)
- Police HSB Police Officer – (PC David Case)
- Health – Clinical Nurse Specialist for Youth Justice (Marie Craig)
- YOT Locality Manager (Sarah Parr)
- Educational Psychologist (Representative TBC)
- CAMHS H2H

Required attendees:

- Police OIC
- School or College Designated Safeguarding Lead
- Relevant Health professional (e.g. GP)
- Allocated Social Worker
- Allocated YOT Worker
- Allocated FS Worker
- Allocated CAMHS Worker

Conduct of Meetings:

- Meetings will be recorded and action notes will be produced for circulation to Panel members and others, as the Panel deems appropriate.
- The Attending Child Protection Coordinator will Chair the panel. In their absence, the Panel will decide upon a Chair of the meetings as it sees fit.
- Substitutes are allowed at the discretion of the Panel.
- The Panel may introduce other members as it sees fit.

Location, Date/Time and Frequency:

- Location – Meadow House, Mansfield
- When – Monthly, Third Wednesday
- Time –9:30 – 3:30PM (Comprising five case slots and a summary and review session prior to closure).

The Panel exists to:

- Receive case referrals from specified agencies (predominantly CSC and YOT) to be accompanied with the outcome of a completed AIM risk assessment (or equivalent) to enable agreement on the level and type of risk; to enable agreement on the parameters of an effective set of controls and interventions based on risk and presenting needs to manage/reduce risk of further sexually abusive behaviour.
- Provide a consistent and coherent multi-agency approach that can be monitored and evaluated.
- Liaise with the department Leadership Team and NSCB about developments of the panel and wider HSB project.
- Advise and agree on practice developments and training needs.
- Monitor the critical relationship between Police and NCC and the timely and consistent progressing of investigative enquiries and AIM assessments.
- Consider whether a review at a subsequent Panel would be beneficial / required and on the appropriate timescale.

Criteria for referrals to the Panel:

- Referrals will be considered concerning children and young people who: have engaged in abusive sexual behaviour resulting in significant harm to another child or young person; are assessed as being likely to engage in harmful and abusive sexual behaviour that would result in significant harm to themselves or others.
- Referrals will initially be screened by a Child Protection Co-ordinator with a HSB Lead, though the wider panel may be consulted. The Panel will have sole discretion over whether a referral is accepted or not. Where a referral is not accepted, the Panel will provide explanation as to why it is not accepted.
- It will be expected that the referring agent/agency will act as the lead worker for the case and will be in attendance at the panel, ensuring that other key practitioners and managers are invited as required.

John Evans
Acting Service Manager Family Service North & Youth Justice
19th January 2018